

MISSION PLANNING SHEET

(1) Mission Data											
Date:			Mission Type (RPASP) Rotor External Cargo Rotor Passenger Transport Rotor PSD Rotor Recon/Survey Fixed Wing Recon/Survey			Mitigated Risk Level					
Project Name:						LOW	MED	SER	HIGH		
Job Code:											
Aircraft Make Model Registration#			Pilot Carded: Yes No			Pilot Name:					
			A/C Carded: Yes No			Pilot proficient for Mission: Yes No					
Name	Position	IAT Date	Name	Position	IAT Date	All Interagency Aviation Training Current: Yes No					
Wx Brief:		Ceiling:		Visibility:		Wx Mission Minimums: Ceiling < 500 ½ mile visibility Winds < 30 knots/ Gust 15 knots					
				Gusts:							
				Winds:							

(2) Communication Plan				
	FM RX:	FM TX:	Tones: Rx	Tx
	FM RX:	FM TX:	Tones: Rx	Tx
	FM RX:	FM TX:	Tones: Rx	Tx
AM Air to Air:	AM Unicom:	AM Multicom:	Other:	

(3) Project Site Locations- Attach Flight Hazard Maps				
Start Location	Latitude	Longitude	Elevation	Runway length & Surface or Helispot Size & Surface
Enroute Stops	Latitude	Longitude	Elevation	Runway length & Surface or Helispot Size & Surface
Destination Location	Latitude	Longitude	Elevation	Runway length & Surface or Helispot Size & Surface

(4) Operations Risk Assessment (ORA)
See attached Worksheet

(5) Discussion Items: Brief on items as necessary at beginning of mission or as necessary as mission changes		
PPE Requirements or any special needs identified.	Flight following coordinated with dispatch	Aerial hazards (Birds, towers, a/c)
Loading/unloading procedures discussed	Flight Route/water crossings	Ground hazards: (snags, rotor clearance, rotor wash, footing)
Load Calculation/Fixed wing weight and balance complete	Landing area improved/unimproved	Plan B
Passenger Manifests (attached)	Fueling Plan	HazMat Considerations
Maps for project use	Airspace considerations discussed with dispatch (FTA, MTR, MOA)	Emergency Evacuation Plan Closest Med. Facility, Mishap Response Plan reviewed
Radio Use /Freqs. in area	Pilot(s) and Aircraft properly carded for mission	ORA Completed

(6) Go-No-Go

- | | | | |
|---|-----|----|----|
| • Can aircraft performance meet mission needs? | YES | NO | |
| • Are personnel trained, proficient, healthy and rested? | YES | NO | |
| • Does Wx forecasts meet or exceeds mission minimums? | YES | NO | |
| • Are communication and flight following in service and available? | YES | NO | |
| • Have previously unidentified hazards been documented and mitigated? | YES | NO | NA |
| • Project Risk Assessment - <u>all mitigations</u> are completed to an acceptable level? (If NO, Line Officer approval necessary to conduct mission at elevated risk level) | YES | NO | |
| • Line Officer Concurrence is given to perform mission if ORA RISK exceeds approved risk level on the PASP and documented in the mission planning sheet or Project Aviation Safety Plan | YES | NO | NA |

Missions requiring multiple mission "types" will operate under their respective assessment ratings during their portion of the operation. Any unforeseen risk occurrence during the operation should trigger a new risk management process.

(7) Signatures:

Project Manager Signature: _____

Pilot Signature: _____

Project Summary info

Pre-Project Information sheet

- *Use this page to list information pertinent to the specific project and/or project site. (i.e. pre-burn/project planning information, RX unit or project maps or diagrams, cargo inventories, identification of known aerial hazards to the project area, project contact info, general reminders etc.)*